

## **RADIATION SAFETY DEPARTMENT**

WEST VIRGINIA UNIVERSITY • HEALTH SCIENCES CENTER • WVU HOSPITALS
JEFFERSON MEDICAL CENTER • FAIRMONT REGIONAL CANCER CENTER

G-139 Health Sciences Center • PO Box 9006 • Morgantown, WV 26506-9006 • Phone: 304-293-3413 • Email: radiationsafety@hsc.wvu.edu

## **LABORATORY CLOSEOUT / RELOCATION NOTICE**

Complete and send this notice as soon as move is indicated; no less than 30 days prior to departure. Send completed form via email to <a href="mailto:radiationsafety@hsc.wvu.edu">radiationsafety@hsc.wvu.edu</a> or mail to PO Box 9006. Once the notice is received, an RSD representative will contact the laboratory with instructions for proper closeout.

PI / ARU:		
Department:		
Building:		
Room(s):		
Lab Coordinator:		
Phone:		
Box #:		
Contact:		
E-mail:		
Please check one of	the following:	
Permanent Lab Closeout		Laboratory Relocation
Date Form Submitted	l:	
Anticipated Date of M	love:	

As of: 1/22/25