



RADIATION SAFETY DEPARTMENT

**WEST VIRGINIA UNIVERSITY • HEALTH SCIENCES CENTER • WVU HOSPITALS
JEFFERSON MEDICAL CENTER • FAIRMONT REGIONAL CANCER CENTER**

G-139 Health Sciences Center • PO Box 9006 • Morgantown, WV 26506-9006 • Phone: 304-293-3413 • Email: radiationsafety@hsc.wvu.edu

LABORATORY CLOSEOUT CHECKLIST

Principal Investigator/Authorized User: _____

Department: _____

Building and Room Number(s): _____

Office Phone: _____

E-mail Address: _____

This is to certify that the laboratory equipment and/or room listed above is considered safe for maintenance work and/or occupancy. All radioactive materials have been removed. All potentially contaminated surfaces have been decontaminated in accordance with Radiation Safety Department requirements.

	Inspection Date		
	Yes	No	N/A
Check the box that is applicable:			
Radioactive isotopes removed			
Radioactive waste removed			
Personnel dosimetry badges returned			
Equipment, drawers, and cabinets are emptied, cleaned, and wiped down			
Fume hood(s) emptied and cleaned			
Broken/uncontaminated glassware removed or disposed in glass waste box			
General cleanliness and hygiene acceptable			
Final PI/ARU survey of all laboratory areas, equipment, and furniture complete (see attached results)			
TO BE COMPLETED BY RSD			
RSD survey conducted			
<600 dpm/100 cm ²			
<0.02 mR/hr			
Radiation hazard/warning signs removed (by RSD)			
Other/comments:			

Signature, Principal Investigator / Authorized User

Date

Signature, Department Chairperson

Date

Signature, Radiation Safety Officer / Designee

Date