OLAR SPECIAL CARE OR SPECIAL INSTRUCTIONS REQUEST FORM

Instructions: Complete all lines below and submit to Office of Lab Animal Resources (room G186) for approval. **NOTE:** extra charges might apply. A new form must be submitted if there are any changes to the protocol or personnel contact information.

This form is valid for the length of the protocol and must be submitted one week prior to the start of special care/special instruction.

Principal Investigator:	Department:
Protocol Number:	Species:
Room #:	
Special Care Start Date:	**Special Care End Date:**
	Protocol End Date:
Weekend/Holiday/After Hours Contact Person:	
Weekend/Holiday/After Hours Phone #:	

You must mark all animal cages that will receive this special care with a completed green restriction card.

Special Care or Special Instructions Requested (Please be specific).

If deviation from normal food/water is required, please answer the following questions:

Who will be feeding or watering the animals?	Lab Staff:	OLAR:

What is the usual time at which food or water is manipulated by the lab?

List substance(s) used in the food or water:

Describe a contingency plan if the special food or water is found to be insufficient:

List details preparation, storage and administration if OLAR is involved in providing special food or water:

I understand that OLAR may have to deviate from the special care instructions if necessary.
I agree to pay any extra charges related to this special care.

Received:	Expires:	Vet Staff:	
Extra Charge?	Yes?	No?	Revised: April 2022