



Office of Laboratory Animal Resources

**Rodent Export Request Form**

- Return this form to: Office of Laboratory Animal Resources Room G186 HSC North. FAX: 293-5953
- Animal exports **require** a Material Transfer Agreement from the Office of Technology Transfer.
- Please submit your request for an MTA to: [technologytransfer@mail.wvu.edu](mailto:technologytransfer@mail.wvu.edu)
- No animals will be shipped until WVU/OLAR has received approval from receiving institution.
- Send all questions, concerns, comments to: [OLARvetstaff@hsc.wvu.edu](mailto:OLARvetstaff@hsc.wvu.edu)

**WVU Investigator Information**

Name:	Department:	ACUC protocol Number:
Telephone #:	FAX #:	E-mail Address:

**Sending Person's Information (if different than above: lab contact, facility manager or other)**

Name:	Department:	ACUC protocol Number:
Telephone #:	FAX #:	E-mail Address:

**Receiving Institution**

Institution or Company Name:			
Collaborating Investigator's name:	Telephone #:	FAX #:	E-mail address:
Other Contact (Lab / Project / Vivarium / Co-investigator etc):	Telephone #:	FAX #:	E-mail address:
Veterinarian's name:	Telephone #:	FAX #:	E-mail address:
Shipping Coordinator:	Telephone #:	FAX #:	E-mail address:
Mailing Address		Shipping Address	
Who will be financially responsible for shipment costs?		Responsible party's shipping company name/account #:	

**Description of animals (Attach a separate sheet for each strain that is to be exported)**

Species / Common Name:	Strain /genotype:	
Number of animals for export:	Number of Female:	Number of Males:
Immune status (check one): Immune competent T Cell Deficient B Cell Deficient Severe Combined Immunodeficient (SCID) NSG	Special Conditions:	
	Animal Room number / location:	
Any known clinical conditions:	Desired date of shipment:	

**Do not write in this box, for OLAR use only**

Date received:	Received By:
Export ID number:	Protocol verification:
Date health report sent:	Shipment approved for export: <input type="checkbox"/> Yes <input type="checkbox"/> No
Date Approved:	Approved by:
Notes:	